

Inventory count sheet

Counted by Example Counter

Location	Item code	Description	Unit	Expected	Counted	Variance	Status	Unit cost	Value of difference (USD)
Cooler	M-005	Oat milk 1 L	carton	6	4	-2	Short		
Shelf A1	C-100	Coffee beans 1 kg	bag	12	10	-2	Short	18.40	-36.80
Shelf A1	C-210	Paper cups 12 oz, sleeve of 50	sleeve	40	42	2	Over	3.15	6.30
Shelf A2	M-005	Oat milk 1 L	carton	24	24	0	Match	2.09	0.00
Shelf A2	S-310	Sugar sticks, box of 500	box	3			Not counted	7.25	

Lines	5
Counted lines	4
Match	1
Over	1
Short	2
Not counted	1
Over (value)	6.30
Short (value)	-36.80
Net difference	-\$30.50

Reorder suggestions
M-005: counted 28, min 30, target 48: suggested 20
S-310: no suggestion (min or count missing)

Counted by

Date